



**16TH SERRA ASIAN CONVENTION
2012 (MACAU)
20 APRIL – 22 APRIL 2012**

**The 16th SERRA
Asian Convention**
2012 · M a c a u
第16屆培聖會亞洲會議



*“We will go with you”
(John 21:3)*

**16th Serra Asian Convention 2012 (Macao)
20 April – 22 April 2012**

Country Registration Form

(To be completed by Serra Country Representative only)

Particulars of Serra Country Representative		
Serra Country		
Name		
Position in Serra Club		
Address		
Tel. No.	(Mobile)	(Home/Office) Fax:
Registration Fee <i>(Currency in Hong Kong Dollars)</i>		No. of Persons
No. of Serrans attending (HK\$1,000 per person)		Total (\$)
No. of Non-Serrans attending (HK\$1,200 per person)		
Accommodation		
Hotel Royal Macau or other 4-star hotel	Please fill up the attached hotel reservation form. We will contact you upon receiving your reservation form for confirmation.	
Fees		
Registration Fee (Serrans HK\$1,000 / Non- Serrans HK\$1,200)		HK\$
Total amount payable to “Serra Clube de Macau”		HK\$
Payment <i>(Please provide us a valid email address for sending of payment request – see details behind)</i>		
Email		
Signature	Name	Date

Submission of Registration Forms

There are 2 forms to be completed – **Delegate Registration Form** and **Country Registration Form**.

Delegate Registration Form is to be completed by EVERY DELEGATE who will be attending the Convention (including the Representative). Each delegate is to complete one separate Delegate Registration Form and submitted with Country Registration Form by the Country Representative to Serra Club of Macao.

Country Registration Form is to be completed by the Serra Country Representative who will be coordinating the Clubs' delegation to the Convention. The Representative will also be overseeing all matters pertaining to payment of all fees pertaining to the convention.

All registration forms are to be sent to Serra Club of Macao by **31 December 2011**

By post to:

P.O. Box: 1738, Macau

By fax to:

+853 28719216

By email to:

macau_2012_asian_convention@hotmail.com

An acknowledgement will be sent to the Country Representative within 7 working days of receipt of the registration forms.

Payment for Fees

All charges will be in **Hong Kong Dollars (HKD)**.

Upon receiving your registration, Serra Club of Macao will send you an email requesting for payment from this email: macau_2012_asian_convention@hotmail.com

Follow the instructions in the email to complete payment. Delegates could pay the registration fee by bank transfer from one of the banks given below. Delegates are required to bear the processing fee charged by their own bank. As soon as you have completed the bank transfer, please fax the remittance advice to the conference secretariat by fax (+853 28719216) or email: macau_2012_asian_convention@hotmail.com

Bank detail:

Bank Name	HSBC
Bank A/C No.	001-421619-101
Beneficiary Name	Serra Clube de Macau

Accommodation

The official hotel for the convention is Hotel Royal Macau, which offers special room rates for convention delegates. Please fill up the attached hotel reservation form if you intend to stay at the Hotel Royal Macau. Rooms are subject to availability.

Details please see www.hotelroyal.com.mo

Enquiries

For more information, please email us at: macau_2012_asian_convention@hotmail.com



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**16th Serra Asian Convention 2012 (Macao)
20 April – 22 April 2012**

Delegate Registration Form

(To be completed by EVERY delegate, including Serra Council/Country Representative)

Particulars of Delegate <i>(please indicate if you are a Serran or Non-Serran)</i>				
Name	<input type="checkbox"/> Serran <input type="checkbox"/> Non-Serran			
Serra Club of				
Position in Serra Club	Years as a Serran			
Age Group	<input type="checkbox"/> 20 - 30	<input type="checkbox"/> 31 - 40	<input type="checkbox"/> 41 - 50	<input type="checkbox"/> 51 - 60 <input type="checkbox"/> above 60
Other information <i>(Please provide details if applicable)</i>	<input type="checkbox"/> Spouse of Serran Delegate (name) _____ <input type="checkbox"/> Priest/Seminarian/Religious (Order) from _____			
Address				
Telephone No	(Mobile)	(H/O)	Email:	
Language	Do you speak English? <input type="checkbox"/> Yes If no, please indicate language spoken <input type="checkbox"/> No _____			
Serra Networking Dinner			Date	Time
<input type="checkbox"/> Attend <input type="checkbox"/> Not Attend Please indicate your participation			21 Apr	19:30 – 22:00
Church Tour			Date	Time
<input type="checkbox"/> Attend <input type="checkbox"/> Not Attend Please indicate your participation			22 Apr	15:00 – 17:30
Fees <i>(Currency in HK Dollars)</i>				
Registration Fee (Serrans HK\$1,000 / Non- Serrans HK\$1,200)				HK\$
Accommodation : Check the rates with your Serra Council of Country representative for accommodation at Hotel Royal Macau.				HK\$
Total fees payable to “Serra Clube de Macau” <i>(Through your Serra Council / Country Representative)</i>				HK\$
Signatures				
Delegate's Signature			Serra Council / Country Representative's Signature	
Date			Date	

Submission of this Registration Form

Please submit this completed **Registration Form** and **Total fees payable** (the amount on page 1 of this Registration Form) to your Serra Council / Country Representative who will consolidate and submit all completed forms to Serra Club of Macau for registration.

Registration Fee

All charges are indicated in **Hong Kong Dollars (HKD)**.

Registration fee for Serran: HK\$1,000 per person.

Registration fee for Non-Serran: HK\$1,200 per person.

Registration fee is inclusive of all meals during the Convention period i.e. 20 April to 22 April 2012.

Registration fee does NOT include international transportation and accommodation charges.

Registration fee includes fee for Networking Dinner and church tour.

No individual receipts will be issued. We will only issue a consolidated receipt to your Serra Council or Country Representative.

Accommodation

The official hotel for the convention is Hotel Royal Macau, which offers special room rates for convention delegates. Please fill up the attached hotel reservation form if you intend to stay at the Hotel Royal Macau. Rooms are subject to availability.

Details please see www.hotelroyal.com.mo

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**16th Serra Asian Convention 2012 (Macao)
Convention Programme (Tentative)
會議議程**

第一天 Day 1 | 4 月 20 日 (星期五) | Apr. 20 (Friday)

10:30-11:30	Opening Mass 開幕彌撒
11:30-12:00	Opening Ceremony 開幕禮
12:30-14:30	Welcoming Lunch 歡迎午宴
15:00-16:00	Session 1 講座 1
16:30-17:30	Session 2 講座 2
18:00-20:00	Dinner 晚宴

第二天 Day 2 | 4 月 21 日 (星期六) | Apr. 21 (Saturday)

09:30-10:30	Session 3 講座 3
11:00-12:00	Session 4 講座 4
13:00-14:00	Lunch 午宴
14:30-15:30	Eucharistic Adoration 朝拜聖體
16:00-17:00	Serra Unites Initiative 培聖會合一祈禱計劃各地分享
19:30-22:00	Serra Networking Dinner 歡送晚宴

第三天 Day 3 | 4 月 22 日 (星期日) | Apr. 22 (Sunday)

11:00-12:00	Closing Mass & Closing Ceremony 閉幕彌撒及閉幕禮
12:30-14:00	Lunch 午宴
14:00-17:00	Church Tour 觀光

Hotel Royal Macau Reservation Form

PLEASE COMPLETE DETAILS IN FULL				
Title: <input type="checkbox"/> Mr / <input type="checkbox"/> Mrs / <input type="checkbox"/> Ms / <input type="checkbox"/> Dr / <input type="checkbox"/> Prof / <input type="checkbox"/> Others (Please specify)				
Given/First Name:		Family/Last Name:		
Serra Club of:				
Contact Details		Tel:		Fax:
E-mail				
Check-in Date:				
Check-out Date:				
ROOM CATEGORY				ROOM RATE
<input type="checkbox"/> Deluxe Room	For 2 pax	2 consecutive days	Includes 2 Buffet Breakfasts	HK\$2,500
<input type="checkbox"/> Deluxe Room	For 2 pax	3 consecutive days	Includes 2 Buffet Breakfasts	HK\$3,000
<input type="checkbox"/> Deluxe Room	For 2 pax	4consecutive days	Includes 2 Buffet Breakfasts	HK\$4,000
Bedding Preference :				
<input type="checkbox"/> Queen-Size Bed <input type="checkbox"/> Twin-Bed (2 Single Beds)				
Special Requests:				

Note / Terms & Condition:

- Room rates are in Hong Kong Dollar & subject to availability at Hotel Royal Macau
- Check-in time is 15:00hrs. Check in before 14:00hrs is subject to room availability unless the room is pre-blocked one night in advance.
Check-out time is 12:00hrs. All late check-out requests after 12:00hrs are subject to availability.
- The rates quoted are specially meant for this group only. It cannot be used as a future reference to other bookings.

**Please return to Serra Club of Macau upon completion by Fax +853 2871 9216
or email : macau_2012_asian_convention@hotmail.com**

OFFICIAL USE ONLY:

Reservation is CONFIRMED. Confirmation Number:	
Attended by:	Date: